

Credit Application

Legal Name Of Business(include dba's if any): _____

Type of Business (proprietorship, corporation, partnership): _____

Contact Person: _____

Phone: _____ **Fax:** _____ **Credit Line Requested:** _____

Physical Business Address: _____

City/State/Zip: _____

Mailing Address(if different): _____

City/State/Zip: _____

Date Business Established: _____ **Federal Tax ID #** _____ **Social Security #** _____

Reseller Tax ID # _____ **Dun & Bradstreet #** _____

Name and Title of Officer(s)/Owner(s): _____

Business Banking Information

Name of Bank: _____

Address: _____

City/State/Zip: _____

Phone: _____ **Fax:** _____

Checking Account # _____

Contact Name: _____

Trade References

1.

Company Name: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

2.

Company Name: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

3.

Company Name: _____

Address: _____

City/State/Zip: _____

Contact Person: _____

Please sign below authorizing all creditors listed to release any information regarding your company's payment and credit history. The Officer/Owner signing the credit application certifies the information provided in this application is true complete and correct. The applicant promises by signing this document, to pay HPI Technologies for all goods and services purchases on account and to accept HPI Technologies Terms and Conditions which are included with this application. The applicant further agrees that if the account is delinquent and HPI Technologies relies on a collection agency or attorney to collect amounts due then applicant shall be responsible for reasonable collection or attorney's fees.

By: _____ Title: _____

Print Name: _____ Date: _____

Notary Name: _____ State: _____ Date: _____

Please return completed application to: credit@hpitechnologies.com attn: Credit Department

APPLICATION MUST BE NOTARIZED IF CREDIT REQUEST EXCEEDS \$2000.00

Terms and Conditions

Payment Terms:

- Upon completion and approval of a credit application, standard terms are Net 30 days from date of invoice. Invoices past 30 days are subject to finance charges in the amount of 2% per month.
- A Credit line will be established as part of the credit application approval process.
- If a credit account is not established, HPI Technologies will ship with a valid credit card information on file.
- Shipments with balances over 30 days past due or over their credit limit will not be made without the prior approval of the credit department.
- VISA, MasterCard, Discover and American Express credit cards are accepted at the time of order. HPI Technologies will maintain only one credit card number on file for each account.
- There will be a \$35.00 charge for any check returned for insufficient funds.

Freight Policy:

- All stock orders received by 4:00 PM EST and approved for credit will ship the same business day.
- Unless requested otherwise, all orders will ship UPS ground or Fed Ex and be billed according to actual UPS / Fed Ex zone rates, plus a handling fee.
- Hazardous materials will be assessed a hazardous material (HAZAT) charge.
- HPI Technologies is not responsible for damages incurred in transit. If your product or package is damaged in transit, you must contact HPI Technologies immediately upon receipt of the package. HPI Technologies will file a claim with the carrier and issue the appropriate credit to your account upon receipt of credit from carrier.
- HPI Technologies does not issue RMA's for products damaged due to shipping. HPI Technologies will replace a new order for the customer while the carrier is processing the claim.
- Packages and/or products damaged or lost in transit to HPI Technologies require the sender to file a claim with the carrier. Please keep a record of the date of claim, transaction number, and with whom you spoke to. This will ensure a refund or a credit from the carrier. Damaged product must be picked up from Carrier within 10 business days of its arrival. HPI Technologies assumes no responsibility for lost product or packaging after that time.

Product Returns:

- Requests for non-defective returns must be made no later than 25 days from invoice date. A Returned Materials Authorization (RMA) must accompany all returns. The RMA number must be clearly marked on the outside of the box containing the part to be returned.
- Any package received without a RMA will be refused and no credit provided.
- RMA numbers are valid for 25 days from date of issuance. Thereafter RMA's will be voided.
- All non-defective parts returned are subject to a 20 percent restocking fee.

Published Information

- This document supercedes all previous written or verbal representations made by HPI Technologies regarding terms and conditions and reserves the right to update policies and prices without notice.

Trade Reference Release Authorization

I / We requested credit from HPI Technologies Please accept My / Our signatures below as a authorization to release, either verbally or in writing, the credit information HPI Technologies requests from you regarding My /Our good standing relationship with you.

Thank you.

Business or Corporation Name _____

Physical Business Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Authorized Signature: _____ Date: _____

Print Name: _____

Authorized Signature: _____ Date: _____

Print Name: _____

Please e-mail to credit@hpitechnologies.com Attn: Credit Department